

## UTILITIES SERVICE BOARD MEETING

September 7, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board Vice President Ehman called the regular meeting of the Utilities Service Board to order at 5:05 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Jeff Ehman, Sam Vaught, Dick Eherenman, and Alisa Brown. Staff members present: Patrick Murphy, Steve Saulter, John Langley, Mike Hicks, Nathan Schulte, Jane Fleig, and Tom Staley. Also present: Ann Davis representing the Emmanuel Baptist Church, Chris Gale representing HNTB, and Don Larson and Vince Sommers representing Commonwealth Engineers, Inc.

### MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE MINUTES FOR THE AUGUST 23, 2004, MEETING AS PRESENTED. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (HENKE AND SWAFFORD).

### APPROVAL OF CLAIMS:

VAUGHT MOVED AND BROWN SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0491487 THROUGH 0491570 INCLUDING \$284,980.04 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$284,980.04 THE WATER UTILITY; CLAIMS 0430824 THROUGH 0430879 INCLUDING \$315,981.07 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$12,462.08 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$328,443.15 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470082 THROUGH 0470087 INCLUDING \$50,803.85 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$50,803.05 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$664,227.04. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (HENKE AND SWAFFORD).

### FUNDING REQUESTS:

D04-47 - Rule 13 - Part C of Consulting Services. Estimated cost - \$55,100.00.

VAUGHT MOVED AND BROWN SECONDED THE MOTION TO APPROVE FUNDING REQUEST D04-47. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (HENKE AND SWAFFORD).

AGREEMENT FOR CONSULTING SERVICES – RULE 13-PART C CONSULTING SERVICES – COMMONWEALTH ENGINEERS, INC. – D04-47:

BROWN MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE AGREEMENT FOR CONSULTING SERVICES – RULE 13-PART C CONSULTING SERVICES – COMMONWEALTH ENGINEERS, INC. – D04-47. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (HENKE AND SWAFFORD).

FOURTH AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES – HNTB – MONROE WATER TREATMENT PLANT LOW SERVICE PUMP STATION REHABILITATION:

EHERENMAN MOVED AND BROWN SECONDED THE MOTION TO APPROVE THE FOURTH AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES – HNTB – MONROE WATER TREATMENT PLANT LOW SERVICE PUMP STATION REHABILITATION. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (HENKE AND SWAFFORD).

FINANCIAL UPDATE:

Assistant Director Saulter presented Board members with the July 2004 budget and cash analysis. (A copy of the information is attached to the minutes.) Board members were asked to contact Mr. Saulter with any questions.

OLD BUSINESS:

Alisa Brown –

Board member Brown asked for an update on the Crowe Chizek report. Utilities Director Murphy reported that Crowe Chizek is finishing the wastewater portion, and a final report should be available in approximately two to three weeks.

Tim Mayer –

Ex-officio member Mayer asked for an update on the location of the Utilities Department in the future. Utilities Director Murphy reported that this depends in part on the Crowe Chizek report of the financial status of the Utilities. As soon as any information is available, a report will be made to the Board.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Administrative Subcommittee –

Sam Vaught, Chairman of the Administrative Subcommittee, reported that a meeting was held on August 30, 2004, to consider two customer requests:

Garden Hill Mobile Home Park – Shannon Childers, representing the Garden Hill Mobile Home Park, requested a waiver of the wastewater fees for the period of June 28, 2004, through August 12, 2004, due to a pump failure. Members of the Administrative Subcommittee considered the request and, based on the fact that no sewage was pumped into the City system, voted to recommend to the Utilities Service Board that the wastewater charges be waived for the period of June 28, 2004, through August 12, 2004.

J. Bast – Ms. Bast requested an adjustment on water charges due to the fact that her stool did not shut off after she left for work one day. Members of the Subcommittee considered the request and, based on the fact that water did go through the meter, voted to recommend to the Utilities Service Board that the request for an adjustment be denied.

VAUGHT MOVED AND BROWN SECONDED THE MOTION THAT THE RECOMMENDATIONS OF THE ADMINISTRATIVE SUBCOMMITTEE BE APPROVED IN THESE MATTERS. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (HENKE AND SWAFFORD).

STAFF REPORTS:

Jane Fleig –

At the request of Utilities Director Murphy, Assistant Engineer Fleig reported that the contractor arrived on the job site for the Jordan River Reconstruction project on August 7, 2004. Board members will be kept updated on this project.

PETITIONS AND COMMUNICATIONS:

Emmanuel Baptist Church –

Ann Davis, representing the Emmanuel Baptist Church, reported that the Emmanuel Baptist Church purchased land on West That Road to construct a new church. Ms. Davis presented Board members with information regarding the process. (A copy of the information is attached to the minutes.) Church members are presently waiting for a response from the Mayor's office

regarding the extension of sewer service. Since no response has been received from the Mayor's office, Ms Davis requested that members of the Utilities Service Board consider the information she presented to them and grant the permit for sewer service extension. Vice President Ehman stated that this matter would be taken under advisement and would be considered at an Engineering Subcommittee meeting to be scheduled before the next Utilities Service Board meeting.

ADJOURNMENT:

The meeting was adjourned at 6:21 p.m.

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Jeffrey L. Ehman, Vice President